



Getting a proclamation is a great way to bring awareness and recognition to National Forage Week. Several AFGC affiliate councils have successfully worked to get a proclamation.

We have provided a template to use when requesting a proclamation. However, some states require you to fill out an online request form instead of or in addition to a letter. Please check your local government's guidelines first. Below are links to online state proclamation requests for each affiliate council. You can also check with your county or city government for a local proclamation.

- Alabama: https://contact.governor.alabama.gov/contact_procs.aspx
 - Requires 30 day notice
- Arkansas: <https://governor.arkansas.gov/online-services/proclamation-request/>
 - Requires 30 day notice
- Delaware: <https://governor.delaware.gov/request-proclamation-tribute/>
 - Requires 3 week notice
- Florida: <https://www.flgov.com/proclamations/>
- Georgia: <https://gov.georgia.gov/contact-us/proclamations/proclamation-request>
 - Requires 30 day notice but no more than 6 months before needed date
- Illinois: <https://www2.illinois.gov/sites/gov/contactus/Pages/Proclamation.aspx>
 - Requires 4 week notice
- Indiana: <https://www.in.gov/gov/governors-office/request-a-proclamation/>
 - Requires 6-8 week notice
- Iowa: <https://governor.iowa.gov/constituent-services/proclamation-request>
 - Requires 6 week notice
- Kansas: https://governor.kansas.gov/serving-kansans/constituent_services/proclamation-guidelines/
 - Requires 2 week notice minimum; 6-8 weeks notice strongly encouraged
- Kentucky: <https://governor.ky.gov/services/proclamations-acclamations>
 - Requires 30 day notice
- Louisiana: <https://gov.louisiana.gov/index.cfm/form/home/13>
 - Must be submitted 14 business days in advance but no more than 90 days before recognized date
- Maryland: <https://governor.maryland.gov/request-a-citation-proclamation-or-letter-of-greeting/>
 - Requires 30 day notice
- Michigan: https://www.michigan.gov/whitmer/0,9309,7-387-90499_90639---_00.html#:~:text=Request%20a%20Proclamation&text=To%20submit%20a%20proclamation%20or,when%20the%20recognition%20is%20needed.
 - Requires 4 week notice
- Mississippi: <https://governorreeves.ms.gov/> or email governor@goreeves.ms.gov



- Missouri: <https://governor.mo.gov/actions/proclamations>
 - Requires 60 day notice
- North Carolina: <https://governor.nc.gov/request/request-proclamation>
 - Requires 120 day notice
- Ohio: <https://governor.ohio.gov/wps/portal/gov/governor/contact/contact-us> or call the Governors' Office at (614)-466-3555
 - Not accepting proclamation requests at this time
- Oregon: <https://www.oregon.gov/gov/pages/proclamation-request-guidelines.aspx>
 - Requires 30 day notice
- Pennsylvania: <https://www.governor.pa.gov/contact/>
 - Requires 6-8 week notice
- South Carolina: <https://governor.sc.gov/executive-branch/proclamations>
 - Requires 30 day notice
- Tennessee: <https://www.tn.gov/governor/contact-us/constituent-requests/proclamation-request.html>
 - Requires 21 business day notice
- Texas: <https://gov.texas.gov/contact> Use contact page for written request and select "I need assistance with something"
- Virginia: <https://www.governor.virginia.gov/constituent-services/request-a-proclamation/>
 - Requires notice of no less than 45 days but no more than 120 days in advance
- West Virginia: <https://appengine.egov.com/apps/wv/governor/request-proclamation>



Letter to Request National Forage Week Proclamation

Dear Mayor/Governor _____:

On behalf of the American Forage and Grassland Council, I am writing to request your proclamation of the third week of June, as National Forage Week in the state of _____.

National Forage Week is designed to increase public awareness of the importance of forages beyond the agriculture industry. National Forage Week is supported by a unique partnership of forage and agriculture organizations in the United States. These organizations include professional associations and educational institutions.

National Forage Week offers a rare opportunity to focus attention on the importance of forages.

The American Forage and Grassland Council is participating in this year's National Forage Week by collaborating with similar organizations to create social and print media showing the impact of forages.

In recognition of the growing importance of forages in the lives of our citizens, we ask that the city/state of _____ issue a proclamation for National Forage Week, the third week of June. We would be particularly honored to have you present this proclamation at a state agriculture event during National Forage Week.

Background material about the proposed program, as well as sample language that might be helpful in drafting a proclamation, is attached. We look forward to working with your office on this important endeavor and in representing our city/state in this major international campaign.

Thank you for your consideration.

Sincerely,

[Signature and title]